

GEORGIA STATE CONSTRUCTION INDUSTRY LICENSING BOARD
DIVISION OF UTILITY CONTRACTORS OPEN SESSION
TELECONFERENCE BOARD MEETING: July 22, 2015

The Georgia State Construction Board of Utility Contractors met on Wednesday, July 22, 2015 at the office of the Professional Licensing Boards via teleconference, 237 Coliseum Drive, Macon, Georgia 31217.

Board Members Present:

David Rawson, Chairman
Maudine Wright
Keith Steen
Janette King

Board Members Absent:

Michael Miller, Consumer Member

Staff Members Present:

Deborah Beard, Executive Director
Somer Stafford, Board Support Specialist
Annette Wimberly, Compliant/Compliance
Hope Floyd, Licensure Analyst

Attorney General Representative:

Reagan Dean, Assistant Attorney General

Visitors Present:

None

Call Meeting To Order:

At 9:19 a.m., Board Chairman Rawson established a quorum was present and called the meeting to order.

Executive Director's Report

Deborah Beard introduced herself to the Board as the new Executive Director. She gave an overview of her work experience with the Secretary of State and informed the board members she was looking forward to working with them. She gave an overview of the meeting Secretary Kemp had with the Board chairs on July 13, 2015. The Board was informed of the Division changes which were effective July 15, 2015.

Approval of Open Session Minutes:

Chairman Rawson made a motion to approve the minutes of the March 18, 2015 teleconference meeting. King seconded the motion. None opposed, motion carried.

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Executive Session:

At 9:20 a.m., a motion was made by Chairman Rawson, seconded by Wright, and the Board members present: Chairman David Rawson, Maudine Wright, Janette King, and Keith Steen, voted to enter into Executive Session in accordance with O.C.G.A. §§ 43-1-2(k), 43-1-19(h), and 50-14-2(1) to deliberate on applications, review the complaints report, review executive session minutes, and receive the Assistant Attorney General's report. None opposed, motion carried.

At the conclusion of the Executive Session on Wednesday, August 27, 2015, Davis declared the meeting to be "open" pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq. No votes were taken during executive session.

Open Session:

Approval of Executive Session Minutes:

A motion was made by Chairman Rawson, seconded by Wright, and the Board voted to approve the Executive Session minutes of the March 18, 2015 teleconference meeting. None opposed, motion carried.

Applications:

Staff was unable to run the report due to a systems problem. Licensees issued report will be presented at the next meeting.

Complaint Report:

UTIL150003-The Board voted to close the case with no action and leave hold on application.

UTIL150005-The Board voted to close the case with no action due to no violations.

Legal:

No report.

Assistant Attorney General:

No report.

Other Business:

- **Essentia**- The Board denied the request from Essentia to become a CE provider.
- **Steve Hughes**- The Board tabled the decision until further review of the request from Steve Hughes to become a CE instructor for the Competent Person Trenching and Excavation Course.
- **Master Safety Solutions**-The Board tabled the decision until further review of the request from Master Safety Solution to become a CE provider

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Miscellaneous:

The Board discussed formalizing the service and recognition of former Board member, James Belk

Adjournment:

There being no further business, at 9:40 a.m., Chairman Rawson moved to adjourn. Steen seconded the motion. None opposed, motion carried.

The next meeting of the Georgia State Construction Industry Licensing Board Division of Utility Contractors is scheduled for Wednesday, December 16, 2015 at 9:00 a.m., at the Professional Licensing Boards in Macon.

Minutes recorded by: Somer Stafford, Board Support Specialist

Minutes edited/reviewed by: Deborah Beard, Executive Director

DAVID P. RAWSON
Division Chair

DEBORAH BEARD
Executive Director

These minutes were approved: **November 19, 2015.**